

City of Southgate

Regular City Council Meeting

February 5, 2025

A Regular Meeting of the Council of the City of Southgate was held on Wednesday, February 5, 2025 in the Southgate City Hall Council Chambers and was called to order at 7:00 PM by Council President Zoey Kuspa.

This meeting began with the Pledge of Allegiance.

Present: Victoria Araj, Priscilla Ayres-Reiss, Edward Gawlik, Jr., Karen George, Christian Graziani, Zoey Kuspa, Phil Rauch

Absent:

Also Present: Mayor Joseph G. Kuspa, City Attorney Edward Zelenak, City Administrator Dan Marsh, City Clerk Janice Ferencz, City Treasurer Chris Rollet, City Engineer John Hennessey, Director of Public Safety Joseph Marsh, Police Chief Mark Mydlarz, Fire Chief Justin Graves, Recreation Director Julie Goddard, DPS Director Kevin Anderson & Building Inspections Director Tim Leach

Minutes:

Moved by Ayres-Reiss, supported Rauch, RESOLVED, that the minutes of the City Council Work Study Session dated January 15, 2025 be approved as presented. Carried unanimously.

Moved by Rauch, supported by Graziani, RESOLVED, that the minutes of the Regular City Council Meeting dated January 15, 2025 be approved as presented. Carried unanimously.

Moved by Ayres-Reiss, supported by Gawlik, RESOLVED, that the minutes of the Public Hearing Meeting dated January 15, 2025 be approved as presented. Carried unanimously.

Communications "A":

1. Memo from ACA/Finance Director; Re: Proposed Schedule – FY 2025/26 Budget Process moved by George, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council approve the proposed schedule for 25/26 Budget Process on such dates that were requested (April 12th, May 7th & May 21st). Motion carried unanimously.
2. Memo from ACA/Finance Director; Re: Request for Public Hearings:
 - Southgate-Wyandotte Operation/Maintenance/Capital Special Assessment Costs
 - Water and Sewer Rates

Moved by George, supported by Gawlik, RESOLVED THAT the Southgate City Council schedule a public hearing for Wednesday, May 7, 2025 at 7:00 p.m. in the Municipal Council Chambers to entertain views and comments from interested individuals regarding the "Special Assessment" costs associated with the Southgate – Wyandotte Operation and Maintenance and Capital Improvement charges. Motion carried unanimously.

Moved by Rauch, supported by Araj, RESOLVED THAT the Southgate City Council schedule a public hearing for Wednesday, May 7, 2025 at 7:00 p.m. in the Municipal Council Chambers to entertain comments from interested individuals regarding the proposed Water and Sewer rates to become effective July 1, 2025. Motion carried unanimously.

3. Letter from the Mayor; Re: Tree and Stump Removal (Waiver of Bid) moved by Rauch, supported by George, RESOLVED THAT the Southgate City Council waive the bid process and approve a 2-year extension with CHOP Tree Services (Milford, MI), commencing January 1, 2025 and expiring December 31, 2026 for tree removal maintenance services at their current fee schedule under the original contract awarded January 18, 2023. Motion carried unanimously.

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4. Letter from the Mayor; Re: Proposal for City Hall Roof Drains Repair moved by Araj, supported by Rauch, RESOLVED THAT the Southgate City Council approve proposal from Quint Plumbing & Heating, Inc. (Wyandotte, MI) for repairs to the City Hall roof drains in the amount of \$5,400.00. Motion carried unanimously.
5. Letter from the Mayor; Re: Janitorial Services-City Hall (Waiver of Bid) moved by Araj, supported by Ayres-Reiss, RESOLVED THAT the Southgate City Council waive the bid process and approve an extension with Services to Enhance Potential - STEP (Dearborn, MI), commencing February 1, 2025 and expiring January 31, 2026 for City Hall janitorial services at their current rate of \$1,320.00 per month (original contract awarded August 28, 2023). Motion carried unanimously.
6. Memo from Administrator; Re: Emergency Purchase of Water Main Repair Services moved by Gawlik, supported by George, RESOLVED THAT the Southgate City Council approve the emergency purchase of water main repair services from RJ&J Enterprises (South Rockwood, MI) in the amount of \$32,465.24. Motion carried unanimously.

Claims and Accounts:

Moved by Rauch, supported by George, RESOLVED, that Claims and Accounts be paid as outlined on Warrant #1514 for \$7,491,207.99. Motion carried unanimously.

Adjournment:

Moved by Ayres-Reiss, supported by Gawlik, RESOLVED THAT this Regular Meeting of the Southgate City Council be adjourned at 7:09 P.M. Carried unanimously.

Zoey Kuspa
Council President

Janice M. Ferencz
City Clerk